

# **Property Team Meeting**

10.28.24 at 6:00 PM

## **Attendance**

<b>Team Members</b>		<b>Present</b>	<b>Absent</b>
John Wopata	JW	X	
Mark Lancaster	ML	X	
Mark Blakeley	MB		X
Josiah Colle	JC	X	
Dale Anderson	DA	X	
(BTF Voting Presence)	BTF		X
Dan Scheneman	DS	X	

### **1. Minutes Approved for September**

- a. Josiah missed September, need to track down some record if there is one

### **2. Opening Prayer**

## **MINISTRY TEAM WORKSHEET REVIEW**

Got member feedback, will forward along to Michael Moorefield.

### **3. Mow Team**

Mow team done for the year, but want to put up a shed (small) for a push mower over on the front side tucked between reception room and chapel so that there isn't a trek to make for the push mow portions of the work.

### **4. Beautification Minutes or Report**

None

### **5. Repairs Completed [9/25 – 10/28]**

Mailbox fixed

Fire alarm inspection – passed

### **6. Repairs Scoping**

Request/note from Larry Harris about cobwebs/spiders in Sanctuary

### **7. Repairs/Maintenance Planned**

2024/2024 Snow Removal? Ask MB.

From last meeting, HVACs both classrooms + nursery was replaced (heating)

Helps/Chairs for Sanctuary? Brings up need to discuss Deprecation/Capital Funds for Deacons topic.

If budget looks good in December, look to pay to clean up freezers in Kitchens

### 8. Quotes in Process

Leave windows alone until next rainy season

### 9. YTD Budget Review

	YTD (Sep)			Sep
	Budget	Actual	%Var	Actual
7105 Beautification	\$ 747	\$ -	-100%	
7110 Custodial Services	\$ 26,528	\$ 31,425	18%	
7115 Telephone	\$ 1,647	\$ 1,467	-11%	
7120 Water	\$ 4,122	\$ 4,655	13%	
7125 Electricity	\$ 17,253	\$ 16,367	-5%	
7130 Gas	\$ 11,997	\$ 9,044	-25%	
7135 Pest	\$ 75	\$ -	-100%	
7140 Trash Disposal	\$ 1,872	\$ 1,586	-15%	
7145 Janitor Supplies	\$ 1,767	\$ 2,646	50%	
7150 Insurance	\$ 20,250	\$ 26,218	29%	
7155 Lawn & Snow	\$ 4,500	\$ 2,664	-41%	
7160 Maintenance	\$ 27,000	\$ 37,052	37%	
7165 Scheduled Service & Agreements	\$ 11,628	\$ 9,632	-17%	
<b>TOTAL</b>	<b>\$ 129,385</b>	<b>\$ 142,756</b>	<b>10%</b>	<b>\$ -</b>

### 10. Old Business

- a. Church WiFi project – no movement

### 11. Waiting on External Team Response

### 12. Communications to External Teams

ML to draft a communique for Property to other Teams (via Deacon -> Elder/Deacon Team Chairs) to discuss the process/encourage teams to consider ministry-need budget items for the next 12-18 months that would benefit from property team input.

### 13. Tabled Items

### 14. New Business

Budget Reviewed: voted/passed, sent to Phil Josephson

Amos house, we would like to winterize—a note was sent to Outreach to respond by 11/1 for intended use or for Property to take care of “idling” the property safely over winter.

**15. Meeting Adjourned**

- a. 7:20

**16. Next Meeting**

- a. Aberration to 2<sup>nd</sup> Monday, December 9<sup>th</sup>, at 6 P.M.