

Minutes from Deacon Meeting –Approved March 12, 2024

Deacon	Attend	Deacon	Attend
Anderson, Larry	P	Moberg, Steve	P
Colle, Josiah	P	Phelan, Steve	P
Cooper, Laura	P	Scheneman, Dan	P
Failing, Debbie	P	Smith, Dave	P
Lancaster, Mary	P		
Pastor Morefield, Michael	P		

V is Virtual/Zoom

- Quorum (10) is established.
- Opening Prayer at 7:06 pm by Larry Anderson
- Motion to approve the February 2024 minutes by Steve Phelan seconded by Dave Smith.

New/Old Business:

Deacon hosted the elders in a joint meeting tonight.

Phil Josephson from the Finance Committee held a training session after dinner to include a new form that the deacons and elders will begin receiving in order to monitor the spending in each of the categories they have input in. This is in hopes of controlling the spending in accordance with the budgeted amount.

Our discussion of the training session:

A motion was put forth to approve the new monitoring system for finance – moved by Josiah and seconded by Steve.

Discussed the accountability and where it falls to the deacons. We will review the budget and let the session know when and where thresholds are being encroached on. A discussion with session may be required to assess action.

Pastor's Report:

Pastor Michael informed us that his strategic priorities are to fill out the staff.

1. This includes an assistant or associate pastor. An assistant is a hired position for a term usually from 1-3 years, hired by the session. Adding an associate pastor is a longer process thru the presbytery.

Also need to hire 1st service worship/music director

2. Redesign the website
3. Ministry team to make strategic plan vision. Loving Jesus, Live as family, look to the fields. Vision of Gashland - Looking to plant new churches

Pastoral counseling has been offered to some thru the mercy team. Some Authorization to outside counseling has been offered using mercy funds. (7 sessions paid for)

Coordinating: Steve Moberg reporting

- In January the team recommended sabbatical time for all full time employees. The session voted that down. A personal leave option has been put forth to be reviewed in the meeting later this month in the session.
Currently Kathy works a 30 hr week
- HEART OF American society input goes to the property team..
- Asked finance to supply the credit card usage policy and they have sent the current policy. Also the audit team will review the usage of these as well.
- Created a usage form to track individual's vacation.
- Laura Cooper asked for the Coordinating Team to provide the job descriptions for all full time and part time positions (not to include the Pastor or Associate/Assistant Pastors) Also she asked for the number of hours each job is to work, separating time spent in the office vs time spent working from home. The goal is for these to be available in the office for anyone who wants to review them.

Team Reports

a. **Finance:** Larry reporting.

- Last report was January and this was presented to us in the joint meeting tonight

b. **Helps:** Dave reporting

- Volunteer picnic will be sometime in April or early May
- No conversations on the 20th or 27th.
- Maundy Thursday 28th in Ministry center at 6:00 small meal
- Good Friday at 7:00 and 3 Easter services all will be staffed and chairs done where necessary
- Some talk about conversations not having anything after the dinner. This will go back to regular conversations after dinner in the fall.

c. **Mercy:** Laura reporting

- The team has had several people have to resign. They have asked Andrea Quinn and Mark Lancaster to join them. They have also asked Lyn Vande Polder and awaiting her decision.

d. **Property:** Josiah reporting

- Budget review showed that gas was higher as well as janitorial supplies.
- Asking finance regarding the children class rooms to set the amount of money they can spend. This will determine what will be done. 3 bids for project quotes. Give all options to session to decide
- Mens restroom shower downstairs need key locks for the doors. Want to swap handles with the anitor closet and elevator lobby door. Sigs are on the doors
To do this Josiah moved to approve and Dave Smith seconded. All approved.
- Aquarium meetings – any cost associated with their meetings goes to the Property team. Needs to be added to their budget. Account 3140
- Budget was set by last year's usage. Amos House utilities will be higher if we are occupying all year as last year was only for 8 months.
Ask Caleb how to handle next year...Put under outreach.
- Abide is growing which is great but the amount of seats in encroaching on the fire lane making it against the fire code. Suggestions were to move to another location (rooms 219-220) or rearrange the seating to stay outside the fire lane. (this second choice is more acceptable.)

W.O.W Report /Prayer Requests:

- A WOW for the birth of Josiah's baby boy. What a wonderful blessing for the Colle family. Mom and baby doing great.
- Dave is asking for prayers for his son Kyle. He is back to work but struggling, old issues with alcohol have him in a dark place. This has Dave and Leann struggling with how to help. They are lifting him up to God and asking for his guidance

Meeting adjourned at 8:45 pm

Next In-person/Zoom meeting: April 9,2024 @6:15 pm

Moderator — Steve Moberg

Vice Moderator — Laura Cooper

Clerk — Debbie Failing