

**PROPERTY TEAM  
MEETING REPORT**

<b>Team Members:</b>		<b>Present</b>	<b>Absent</b>
Anderson, Dale	DA	X	
Blakley, Mark	MB		X
Lancaster, Mark	ML	X	
Slinkard, Ernie	ES		
Colle, Josiah (Deacon)	JC	X	
Wopata, John	JW	X	
Sporrer, Sarah	SS	X	

<b>Guests:</b>
Peter Freund
X

Opening Prayer: Peter Freund

**Meeting Topics:**

**Old Business**

Beautification working on educating ministry teams, and laying out the process of how beautification “works”. No pending projects, looking to finish education/laying out a process before new projects.

Downstairs carpeting in downstairs classrooms: Waiting on Session for direction. Carpets have been pulled up in some rooms. Shoe moulding is loose but retained.

Thermostat online settings: is property team able to check these temps when unoccupied and/or severe weather? Energy conservation and getting classrooms to temp prior to use (cooling or heating). Coordinating considering best path on access to thermostats. Is all recording posted / stated as required.

Exterior Key access – a list has been compiled.

Saturdays, Peter’s family is helping Chad out around the church. Chad still struggling with new hire pipeline (and retention). Are the ways to reduce the total service? Such as removing trash internally, so that the church gets a reduced price.

New items (such as worship team items, BTF additions) should be budgeted for and maintained by the respective team requesting such items

Ice melt was taken care of by Mark B.

Weather stripping and sweeps, need to do a general check.

Energy efficiency of single pane stainless: previously added a second custom glass for a double pane.

Elevator pricing update: 20-year old elevators, Otis is the current contract, and we received notice of no renewal for existing terms. Jon brought quotes, annual costs \$4,000-\$9,000. Variety on guarantees of parts/service for our elevator models. May have room on negotiation on the independent contractors. Contract runs out in June.

Lower classroom heat exchanger installed. 2 replaced this year, 2 next year.

Sanctuary fan switches complete.

West entrance choir register-less duct needs a cover or plug.

Reminder that fire code requires access to all exit doors.

### **New Business**

Office furnace pressure switch failed. Tech discovered water in exhaust piping. Pressure switch fixed, and correct sloping of furnace pipes as well as glued.

Children's classroom west side furnace issues. Weird noise, fan stalled. We held on to fans/motors from the 2 furnaces upstairs that were repaired—so swapped in those parts.

Christmas decorations in the furnace room were moved to ministry center stage ramp, but there is also "storage" on the ramp. How can we set up a dedicated room for storage? Church needs a place for these decorations. John wants permission on an exploratory hole. Property approves the expedition.

Abide coffeemaker arrived and piped in.

Ceiling tile replacements might begin this week. Plan to lay plastic over wet tiles, look for condensation issues in ductwork.

East parking lot light. 1 of 4. Photo-eye failure. Switch parking lot lights to shared timer in the box? \$250. Move to do so.

Project / work ideas for the church from JW. Read and consider. Add sprinkler air compressor to idea list.

Amos House: request expected use, as regards budgeting and maintenance timing.

Closing Prayer: Josiah Colle

Adjourned: 7:45 pm