

MEETING REPORT

October 30, 2023

6:00 – 7:30 p.m.

<i>Team Members:</i>		<i>Present</i>	<i>Absent</i>
Anderson, Dale	DA	X	
Blakley, Mark	MB	X	
Lancaster, Mark	ML	X	
Slinkard, Ernie	ES		X
Cooper, Barry (Deacon)	BC	X	
Wopata, John	JW	X	
Sporrer, Sarah	SS		X

<i>Guests:</i>
Peter Freund

Opening Prayer: John W.

Meeting Topics:

1. Beautification Report – beautification team out this month.
 - a. Policy is being reviewed by coordinating.
2. HVAC
 - a. Preseason heating maintenance (filters, test fire, etc) on the furnaces took place today. Some expensive problems that will need to be addressed.
 - b. South Lobby heat exchanger bad, \$3800
 - c. Lower classrooms/mother's room/ hallway/ bathroom heat exchanger bad, \$3800
 - d. West stage unit heat exchanger bad, \$4300.
 - e. The 2nd floor classrooms and Nursery heat exchangers are good for this season, but probably won't pass next Fall. After the Nursery and 2nd floor, all the heat changers will have been replaced and we should be good for a number of years, except for boards, motors, etc.
 - f. I told the HVAC service company to proceed with the South Lobby and Lower classroom units. They will probably be out next week with the new heat exchangers. The repairs will be made next week, early November. So, the payment will be in 2023.
 - g. I am recommending that we not repair the heat exchanger on the west stage-- ever. The AC will still work. The west stage unit heating was off-line in 2022 from January through September. I don't feel that the unit is needed for heating.
3. Nest tech upgrade will be required by EOY. Coordinating is responsible for this. Will bring this up in next deacons meeting. Brought this up at deacons. Coordinating has this to review.
4. Prep for winter – hoses etc., have been drained and policed up.
5. Elevator inspection quote – next Tuesday at 8:00 AM. New contract proposals being gathered by John. 7 companies have been engaged.
6. Water line ministry center for coffee machine – good to go.
7. Need a new coffee machine in upstairs kitchen... at some point...

MEETING REPORT

October 30, 2023

6:00 – 7:30 p.m.

8. “Church Cleaning and Maintenance Day” inside deep cleaning in sanctuary and railings prepped to paint. Good idea to do it twice a year or potentially quarterly. Will do a signup sheet next time.
9. Flooring for Sunday School rooms – need an update. This is not moving forward to our knowledge.
10. Fire alarm inspection took place. No major issues. One set of batteries needs to be replaced. This was expected. Tried to buy these batteries and do it ourselves, but sourcing the batteries has been an issue. The fire alarm company will take care of it.
11. Amos house – when will the tenants be moving out?
12. Towel dispenser women’s restroom upstairs hallway needs repaired.

Closing Prayer: Mark L.

Adjourned: