

**GASHLAND EPC COORDINATING TEAM
MEETING MINUTES
June 2, 2022**

Date/Time: Thurs, June 2, 2022, 6:30 PM	Location: Large Classroom	
PRESENT (P) ABSENT (A)	PRESENT (P) ABSENT (A)	GUESTS
Ritchey Cable (ex-officio) P A	Steve Moberg P A	
Russ Ellison P A	Don Vande Polder P A	
Dennis King P A	Ron Wilson P A over phone	
Mark Lancaster P A over phone		

Opening Prayer -

1 Personnel -

- Caleb job description – change in pay and how we’ll pay for it.
- From Session minutes:
 - Caleb – change in job description, goes to Coordinating, which functions as updating his job description, approved by Coordinating. Funding approved by Session. Propose July 1st, and fund out of Missions. Coordinating work out the details with the job description, **already approved by Session.**

Two job descriptions that he’s combining, keeps the job description he already has, this is a bolt on package with additional pay, no greater time expected of him. He’s going to be mentoring some of the youth to take on the existing responsibilities. Older youth to take on mentorship of the younger youth. This allows us to look at this as two different functions. Is there a rider on there that this is in addition to his current position. Director of student ministries and now this extra function.

Exit strategy if it doesn’t work out.

Motion made by Mark, seconded by Steve. Aye. Unanimous.

Job description has already been approved by Session and Coord, we don’t have to go through another. It’s going to be a Personnel action with Miller Management.

Funding does need to be approved by Session, 2022 outreach budget to cover the \$4K, flexibility can be made as part of the budget planning schedule. An increase already approved by Session. Steal for this year, but new budget line needed for next year.

Phil is probably going to want to be prepared for this year as well.

Get with Charlie and Phil on how it's going to work.

Have not met with Charlie or Phil on how this is going to work, but we just met last week, but we need to work that all out, but we are proposing funding out of missions for 2022, line item salary for 2023

2. Debt Elimination Campaign – anything needed from Coordinating. Nothing at this time. Will this line item be eliminated from the budget. Or will this be handled separately. Additional to the existing mortgage payment, is this over and on top of that, do we do away with that line item altogether, and fill this with the donations coming in. We may want to keep the line item there until it's done.

2 New Items:

- - Facilities Use Policy - are we good? Still need to get with Barry on Property to make sure we're clean. Cathy still unclear on what the policy is now. Heart of America Aquarium Society, is what they're doing even legal???
- Sales Tax? They do clean up after themselves. And we're not charging them anything for it, although they're buying and selling stuff. Is Property handling it. Not Coordinating to call, did we ask Property to review? Don't poke Barry. Should one member of the church qualify someone for unlimited usage of the facilities. This rings a number for the quilting society fiasco (Russ) Bill Leuwenburger support. Minutes from 1/18, send back to Property.

3. Articles of Agreement – discussion. Does this need a motion? Mostly delegated by Session, we just need to take a look at it. **What we file with the State for how we operate. Last update filed back in 2008. This is an effort to mark up the document to reflect how we perform and operate. Trustees and elders are the same people, the main thing is to say we'll specifically state to have a fall meeting to elect elders and deacons, and they will be installed in January.** Name of the corporation should be incorporated as Gashland Evang Presbyterian Church. We are not assigned the task for this, we talked this over for information.

Article 6 – Trustees and elders are the same people

3. **Audit Team** - Anything new needed by Coordinating or Session? - Steve, Tom Cooper heading up audit committee, they are auditing payroll. Jared Adams could come up as an issue. Also maybe Ellie? Not sure.

- Closing Prayer -

Respectfully Submitted,

Donald R Vande Polder, Jr.
Coordinating Team Chair

Undershepherding followup -

Ritchie and someone from Coordinating to make proposition to Caleb
1:00 tomorrow – for Caleb