

**PROPERTY TEAM
 MEETING REPORT**

23 September 2021 6:00 – 8:00 p.m.

<i>Team Members:</i>			<i>Present</i>	<i>Absent</i>
Anderson, Dale	DA		x	
Blakley, Mark	MB			x
Lancaster, Mark	ML		x	
Lorenzetti, Jim	JL		x	
Slinkard, Ernie	ES			x
Sommer, Rod	Rod		x	
Stegeman, Rob (Deacon)	Rob			x
Cooper, Barry (Deacon)			x	
Wopata, John	JW		x	
Sporrer, Sarah	SS		x	

<i>Guests:</i>

NOTE: A Quorum equals five team members present for voting at any meeting or for email voting purposes.

Ernie doesn't have email. This is his cell# 8168033893

Here is the agenda for the meeting tonight.

1. Items from Deacons meeting
2. **Team operations – what's working and what's not?**
 - a. **Is there a fixed number on the property team – no.**
 - b. Do we have documented processes and procedures for this team?
 - c. Mark will forward - **Received**
 - d. Property usage and signups – policies for usage – paperwork and fees
 - i. Other team procedures
 - ii. Changes to the property
 - iii. Facility rentals (fees disbursement)

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3. Preliminary budget discussion
 - a. Finance makes recommendations to session – amendments may be made then - session approves
4. Project checklist
5. New business
6. Open Forum
7. Adjourn

Meeting Topics:

1. Budget will be main topic of October meeting.
2. Water infiltration:
 - a. Install a drain on inside and outside of exit door.
 - i. \$2500.00 for 2 drains to mitigate water. 1 exterior and 1 interior.
 - ii. MOTION: Dale made a motion to hire Gleary plumbing company to install drains.
 1. Motion passed
 - iii. Rod and Ernie will take care of managing the project.
 - iv. Dig a trench in front of the window to mitigate water infiltration. Need a roto tiller to remove the roots and 8-12" ditch deep.
 1. Gravel required in the trench ½ ton aggregate
 2. Beds cleaned out Dave W.
 3. Install landscaping rock
 4. Retain statuary as much as possible
 - a. Potentially Bill Norton Memorial to another location
 - v. Delay due to vendor resources – will get a week notice
 1. Will need concrete work after drain installed
 2. Can proceed on the epoxy – ASAP – schedule

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3. Phone system – Proposals are on the table in front of the coordinating team.
4. WiFi – Proposal on the table in front of coordinating team.
5. City water drainage project – Waiting on the city – no new info.
6. Building damage – mowers – Mark will send the communication to mow team. Add rock to the area to keep this from happening. Motion to add rock to SE corner of ministry center as such time proper to do.
 - a. Motion carried. **Complete as one effort -v see above**
7. Spray islands in parking lot for weeds. Rob will contact R&S. **Check with Rob**
8. Camera coverage down sidewalk where damage has occurred. Another on the west side of lobby south end near playground. Could be hard to find a nest security camera. **Can the property team have access to the security camera footage? Is there a security officer/team? What is the policy and or procedure to access the security tape.** Potentially relocate an existing camera. We have Wi-Fi cameras. Can the system take more? Could get one with a solar panel. **Need to install. Check with Mark Blakely**
9. Amos House: automatically turn off water – have the parts just need to complete. Ground Hog mitigation has been completed. We'll see if we get another one. **Still need to get the mud shoveled out of the basement.** Need to get a team together to do it.
10. Railings: Guyer fence – can they leave support posts and drop over another solution. Could a saddle be used instead of cement railings? Could be a 2022 project. **Barry will follow up (Valerie). Pricing for section facing N Oak. Price out in individual line items.**
11. Smell in ministry center storage room – John checked it out. **Follow up w/ Wes.**
12. **Deacons:** worship team do not stack or store anything inside of marked area in the area on the sprinkler riser – code violation. John sent a picture.

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- a. REACH OUT TO REALTIONSHIP TEAM and worship team to clean out.
DONE and THANK YOU!
13. **Property insurance payments quarterly bill went up to \$5100 from \$4700.**
14. John – Moved that we spend up to \$300.00 for a dehumidifier. Tabled the motion. Wait until we get the report first then determine next steps. May need to do mitigation. If there is mold in the red room Ernie will close the room, then contact a mitigation company. **Mold mitigation completed Phase 1. Will be retesting in December. On hold until retest.**
 - a. **Remove carpet in red and green rooms? Potentially replace with an area rug...**
15. Neoprene seal for EFIS. Future project.
16. **John MOTION:** We clean out everything from courtyard yard based on Dave Wiersma's email. PASSED - DEACONS MEETING and SESSION TOPIC: Need to communicate to all the teams to see if they want to do something with the courtyard area. **DONE – good to proceed.**

New Business:

1. **Don K's tree well maintained.**
2. **Mice in the kitchen upstairs ants in the kitchen downstairs – need to let Ernie know.**
3. **Ice machine maintenance – John and or Ernie. Do we need to shut off to clean up or just toss the ice and clean?**
- 4.

Adjourned:

Wes needs a car

Wyatt

Prayer new member

GASHLAND EPC
8029 N. Oak Trafficway
Kansas City, MO 64118

VIRTUAL

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