

**GASHLAND EPC COORDINATING TEAM  
MEETING MINUTES  
OCT 19, 2021**

<b>Date/Time: Tues, Oct 19 2021, 7:15 PM</b>	<b>Location: over Zoom, Library</b>	
<b>PRESENT (P) ABSENT (A)</b>	<b>PRESENT (P) ABSENT (A)</b>	<b>GUESTS</b>
Ritchey Cable (ex-officio) P A	Steve Moberg P A	
Russ Ellison P A	Don Vande Polder P A	
Dennis King P A	Ron Wilson P A	
Mark Lancaster P A		

**· Opening Prayer - Don**

1. Masks, social distancing, and getting together

- Conditions of masks in building – any changes to be made to policy so far?
  - Kansas City’s mask mandate extended to Nov. 4. Could be the last time extended
  - Masks are recommended inside, when you cannot maintain 6 feet distance. But we’re limited in enforcement.
    - Specifically addressing mask fatigue – continue to monitor and review at the next meeting.
- Aug. 13 press release - "All employees or visitors to any place of public accommodation must continue to wear face coverings in an area or while performing an activity which will necessarily involve close contact or proximity to co-workers or the public where six feet of separation is not feasible.

2. Staffing and how the office is doing with the COVID. - everyone in the office is doing well.

- Everyone still good, and volunteers as well?
- Current direction is that anyone can come back to work when the doctor clears them to come back.
  - In the FAQ, when a member or staff tests positive, quarantine 14 days, and then have a negative test, and be symptom free within 72 hours of returning, as well as notify anyone who came into contact with them.
- It’s going to be hard for the city or us to enforce or maintain any type of mandate.

3. Documents for church’s files

- We have 2 clouds for data storage, Dropbox through Amazon and Google Drive

4. Budget line items need to be brought to Session.

- Anything for Coordinating budget? (Personnel, Finance to send spreadsheet)

5. IT Team - Phone system and wifi are tied together. We've already gotten what savings we could get from existing phone system. Our two options are to go with the route of paying the company (\$150/month), or go with internal resources and pay \$3000 up front with no monthly charge. In that case, we'll probably be locked into that equipment for a period of like 3 years. Special funding may be available. Internally we would be doing some of the maintenance. We would need a team of at least 3 people to maintain it. We need to use the talent we have, but do we have a backup plan. We need to get a final price tag and approach the person who offered to give the funds for the electronics. Should be someone from Finance to talk to that person. (He's worshipping from home).

6. Personnel -  
Schedule needed for performance reviews (Steve)

7. Audit Results sent – Coordinating needs to respond to any red flags, the report was reviewed individually, but Coordinating to discuss as a group, and any issues relayed on to Session. (Don to do that). Minutes should reflect we received the report and we all agree that we either didn't see any remedial steps, or we need to react. We also recommend that members of Session read and review in case they see anything.

8. Mark – re use of photographs of members on the web site. There should be some kind of permission step with the web site. If we were to use someone's image on the web site without their permission, should they approve first. Like a media permission form, or approval box to be checked. There should be some acknowledgment. Rachel does something with the kids, she might be a good resource for that.

9. Property sale for the lot south of GEPC, Russ contacted who made the phone call to the church office with no response, his contact to us was that he was interested in selling. Zoned as residential, not commercial. Melvin White, owns 2 acres, Russ will try again next week. What would it take to change classification from residential to commercial. Courthouse is pretty much locked down, this could take years to resolve. No easement across our property. 40 ft roadway across their property line. Even if we got it at a cheap price it will take a lot of work to make it benefit us.

- Closing Prayer – Steve

Respectfully Submitted,

Donald R Vande Polder, Jr.  
Coordinating Team Chair